



311 South East Street
Kingsland, GA 31548

Telephone: (912) 729-5687

Dr. John Tucker, Superintendent

Request for Proposal:

Project: Camden County Schools (CCS) is accepting proposals for cloud based VOIP services at all CCS locations in Kingsland and Saint Marys GA.

Project Location: Camden County Schools – Central Office, 311 South East St. Kingsland GA 31548.
See table below for school locations

Bids will be received by Camden County Board of Education (CCBOE) until 3:00 p.m. prevailing time on Friday December 4, 2020 for the project listed above. There will be no public bid opening and awards will not be made on this date. Bids will be reviewed, and bidders notified when award is made. CCS may request presentations by up to three leading bidders to further evaluate their proposal. Winning bid will be presented to CCS leadership team for approval once all presentations are complete and the proposals have been evaluated. All projects may commence as soon as possible after bid is awarded and must be ready for a “go live” date of no later than July 1, 2021.

Proposals should be submitted to Mr. John Bailey, Camden County Schools 311 South East Street, Kingsland, GA 31548. Proposals must be submitted in writing and should also include a PDF version. Questions should be directed to John Bailey via e-mail only at: jbailey@camden.k12.ga.us. Questions and answers will be posted on the CCS web for all bidders to access. The deadline for questions is Friday November 20, 2020 at 3:00 local time.

Request for Proposals are also being issued for Internet and VOIP services. The pricing for this RFP must stand on its own. Discounts for non E-Rate approved services cannot be considered when awarding E-Rate services. This document will be posted on our system website and is also part of an E-Rate form 470 filing.

The contractor shall be responsible for visiting the job site and familiarizing themselves with the job and working conditions. All buildings will be available Monday to Friday for work commencing after the award of bid. Working hours shall be coordinated with the staff.

There will be a public walk through for interested bidders on Friday October 23, 2020 at 9:00 am. The meeting place for this will be at the central office address listed above. Please RSVP to John Bailey at the e-mail address above with the number of representatives attending.

All work must be completed in a workman like manner. All internal firewall penetrations must be properly sleeved and fire caulked. All work during installation is subject to inspection by the owner or their representative.

Board Members:

Jane Brown, Chairman • Jimmy Coffel, Vice-Chairman
Jason Chance • Jonathon Blount • Mark Giddens

Any questions concerning these specifications should be clarified prior to commencing the job. Any changes to these specifications would require written approval of the owner.

References should be included and will be used to assist in awarding the projects. Consideration will be given for past performance with CCS and local / GA vendors. CCS is applying for funding for this project through the E-Rate system. Please include E-Rate projects in your references. Proposals should also include vendors E-Rate SPIN number.

A proposal cannot be withdrawn after it is filed, unless vendor makes a request in writing to the Camden County School System prior to time set for opening of RFP, unless CCS fails to accept bid within 60 days after date fixed for opening of RFP.

Camden County Schools reserves the right in its sole and complete discretion to waive technicalities and informalities and reserves the right to reject all bids.

Requirements and Specifications:

- There are 386 simple or basic VOIP phones
- There are 34 Advanced Seat VOIP Phones with enterprise directory, Outlook Integration, remote office and other features.
- There are 80 hunt groups
- There are 13 greeting VM's
- There is 1 auto attendant
- There are 26 ATA attached devices. Typically, two per school for loud bells in the cafeteria and connectivity to intercom systems.
- Provide possible solutions for fire and security lines, typically a total of 3 lines per location.
- There are 2 receptionist consoles at the central office, these should allow for drag and drop routing of calls.
- System should be capable of routing incoming calls to main number for each location to multiple phones.
- System should be capable of defining pick up groups to allow answering of calls.
- Pricing should indicate if the vendor will use our Internet bandwidth for phone calls or provide dedicated lines, and on a system or school level. If using Internet for voice provide options for cellular or other backup.
- All phones will plug into customer proved POE switches. Vendor should supply any additional equipment needed at each site.
- Provide pricing for standard and premium office integration along with explanation of each package.
- Provide pricing for phones with no office integration and no VM
- Provide pricing for purchase vs. leasing on phones. Currently using Polycom VVX500 handsets that are owned by CCS, these may be used if compatible.
- Provide outgoing message only mailboxes for schools, BOE, Transportation, EDP and athletic departments.
- Provide for local administration of name changes, password resets etc. by technology department.
- Provide for porting of all existing numbers.
- Provide for group paging between all phones at each site

- Provide options for Bluetooth headset compatibility
- Vendor shall provide all labor to unpack, install and remove trash for all new phones and other equipment
- Vendor shall provide all programming and data entry to get system configuration entered
- Vendor shall provide training plan including onsite and web bases sessions

***Line numbers are approximate and could change somewhat before implementation**

Basis of Award:

Weight

- | | | |
|----|------------------------------------|-----|
| 1. | Economic and price considerations. | 50% |
| 2. | System Capabilities | 20% |
| 3. | Prior Experience / References | 10% |
| 4. | Vendor Qualifications | 10% |
| 5. | Local Vendor (5% Camden + 5% Ga) | 10% |

It is understood that except as otherwise specifically stated in the contract, the Vendor shall provide and pay for all material, labor, tools, equipment, transportation, temporary construction of every nature and all other services and facilities of every nature whatsoever, necessary to execute, complete, and deliver the work within the specified time. Permits and licenses necessary for the execution of the work shall be secured and paid for by the Vendor.

Bldg	Address	City	STATE	ZIP	PHONE
Camden County Board Office	311 South East Street	Kingsland	GA	31548	9127295687
Camden County High School	6300 Laurel Island Parkway	Kingsland	GA	31548	9127297318
Camden Middle School	1300 Middle School Road	Kingsland	GA	31548	9127293113
St. Marys Middle School	205 Martha Drive	St. Marys	GA	31558	9128828626
St. Marys Elementary	510 Osborne St	St. Marys	GA	31558	9128824839
Crooked River Elementary	3570 Charlie Smith, Sr Hwy	St Marys	GA	31558	9126736995
David L. Rainer Elementary	850 May Creek Drive	Kingsland	GA	31548	9127299071
Kingsland Elementary	900 West King Avenue	Kingsland	GA	31548	9127295246
Mamie Lou Gross Elementary	277 Roberts Path	Woodbine	GA	31548	9125764800
Mary Lee Clark Elementary	318 Mickler Drive	St Marys	GA	31558	9128824373
Matilda Harris Elementary	1100 Lake Boulevard	Kingsland	GA	31548	9127292940
Sugarmill Elementary	2885 Winding Road	St Marys	GA	31558	9128828191
Woodbine Elementary	495 Broadwood Road, Spur 25	Woodbine	GA	31569	9125765245

IMPORTANT: It is occasionally necessary to make revisions after a BID or RFP is originally posted. It is the vendor's responsibility to review the postings on the [CCS website](#) often to ensure that no changes or additions have occurred. Failure to do so will not relieve vendors of the obligation to comply with all terms and conditions from the latest posting of any addendum to a BID or RFP to which they respond.