

Section III ♦ Instructional Equipment

Statement of Philosophy

To ensure the best quality and necessary equipment for the curriculum needs of Camden County Schools, it is evident that basic guidelines need to be developed for selection, purchasing, maintenance, and evaluation of equipment.

Selection of Equipment

The following steps shall be necessary in the selection of equipment:

1. Equipment requests from teachers shall be in writing to the school principal and school media committee;
2. Specific requirements, suggested price, and vendor shall be included in all requests for equipment; and
3. The school principal and media specialist shall evaluate the need and feasibility of equipment. The school media committee shall approve or reject the request. If the committee approves the request, the request shall be forwarded through the budget process for final approval or rejection.